

REGULAR MEETING OF THE WINTHROP CITY COUNCIL
September 06, 2023

The Winthrop City Council met in regular session on Wednesday, September 06, 2023 at 6:30 P.M. Mayor Dennie presiding. Council Members present: Melissa Hesner, Brian Kelchen, Jim Loughren, Ann Myers and Lee White. Individuals Present: Mary Baragary (Library Board Representative), Deputy Tyler Klenzman, Lisa Kremer (Buch. Co. Econ. Dev. Director), Hilary Weber (Communications Director), Tim Westemeyer, Jim Adams, Gary McElroy, Keegan Wilgenbusch, Nick Krum (PWD) and Mary Ryan (City Clerk). M/S/C= Motion, Second and Carried.

M/S/C White, Kelchen to approve the Consent Agenda: prior meeting minutes (August 02, 2023), current bills, new fireman/Keegan Wilgenbusch (pending background check) and current financial report. All ayes.

Mary Baragary presented library's monthly activity report. Deputy Klenzman presented law enforcement monthly activity report. Lisa Kremer presented Buchanan Co. Economic Development yearly report and introduced new Communications Director Hillary Weber.

Tim Westemeyer presented petition and information asking council to consider outside water meters that would be exempt from sewer charges. Kelchen commented that he would like to analyze a year of usage history with the remote read meters before considering policy change on sewer fee structure. Dust Control discussion followed.

Public hearing opened at 7:04 p.m. on special permit request, 454 4th St S., requesting front yard setback variance 19'4", required is 20'; due to three out of four surrounding neighbors sitting closer than 20' setback. No oral or written comments received. M/S/C Myers, Loughren to close public hearing. All ayes. Public hearing closed at 7:05 p.m. Council confirmed that application met items A-G of code standards. M/S/C Kelchen, White to approve special permit variance, 454 4th St S. All ayes.

New shelter cost estimate reviewed. REAP, \$50,000 grant proposal submitted. Mayor acknowledged his appreciation of Drew Trott spending considerable time preparing shelter building cost estimates. Due to the cost of vertical infrastructure exceeding State's threshold of \$81,000 City is required to have architect prepare plans and specification sheet, for competitive quote bidding. M/S/C White, Hesner to hire Mike Tucker/Martin Gardner Architecture, \$7500 to prepare plans and specs for new shelter. All ayes. Kelchen and White volunteered to attend meeting with architect.

M/S/C Myers, Loughren to hire CPA, Keith Oltrogge, \$3000 for city's annual exam. All ayes.

M/S/C Hesner, Kelchen to approve setting public hearing on 2023 legislative changes, Ordinance #212 (changes to alcohol, cigarette and tobacco permits) and Ordinance #213 (changes to fiscal management/new rules for annual budget), Wednesday, October 4th, 2023 at 6:30 p.m., Winthrop City Hall. All ayes.

M/S/C Loughren, Kelchen to approve contract with Pool Tech, \$7500, pool floor repairs. 50% due on signing, 40% due on initiation of work and 10% when work is completed. All ayes.

D. Trott to prepare preliminary plat for condo minor subdivision and final plat for lot #1 condo development. City to seek bids on installing cement box culvert for development along First Street.

M/S/C Myers, Hesner to approve Resolution 23-09, street closure (Madison Street-from second to fourth street) for Winthrop C & C Club's annual Trunk-or-Treat, Saturday, October 28th. All ayes.

M/S/C Kelchen, Myers to approve parade permit for Homecoming Parade, Sept. 22nd, 1:45 p.m. Application submitted by Lee White, sponsoring organization E.B. Student Council. Ayes: Hesner, Kelchen, Loughren, Myers. White abstained.

M/S/C White, Hesner to adjourn. All ayes. Meeting adjourned at 7:43 p.m.